

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
COMMITTEE MINUTES**

**Safety Committee Meeting  
(In-person & ZOOM)  
November 10, 2022  
*Minutes***

1. Called to Order                      8:30am

PRESENT: R. Balik,, N. Castetter, S. Knoll, G. Martin,  
              D. Werkheiser, T. Lentz,, J. Thomas

ABSENT:    A. Werner, T. Walter, T. McGinnis, M. Rohrbach

**II. OLD BUSINESS**

S. Knoll - Staff in all buildings are requesting projectors to be mounted in ceilings of classrooms. Since quotes came back very high, \$3000.00 per classroom, we will not be able to mount projectors in all rooms. The Committee suggested to identify the rooms that are most critical and then move ahead with the project. The Facilities Director will reach out to building principles to identify these rooms. We will wait until the new Facilities director is hired to proceed with the project. Looking at this through the Feasibility Study. Beginning the process to get the projectors mounted starting with the High School. M. Rohrbach will be meeting with the Principal and Tech Coach. (Urgent: High School Rm #313 & one room at the MS)

J. Thomas - Administration Building needs a safer way to the roof, can a ladder be mounted on the side of the building? Ladder is not needed to be permanently mounted, when work is done on the roof, make sure two people are assigned to job.

S. Knoll -Staging for the Stadium Project will begin mid-November. Back parking lot will be fenced off so that staff will be parking in the front of the building. Buses & vans will drop off at the same area as the pick-up location (parallel to Preston Lane).

T. Lentz - High School FOBS not working on certain doors, when teachers are outside, during a shelter in place. Sue is going to talk to K. Trinkle, Assistant Superintendent during Safety and Security meeting. M. Rohrbach is looking into a new system that has more features.

J. Thomas - Eye wash station is broken at the High School = C-wing janitorial closet. S. Faleski indicated that many more are not working. J. Thomas will ask Shannon to get a count of total stations that are not working. We will submit to M. Rohrbach as to how many to repair.

A. Werner - Navigate: It is the expectation of the District that the app be put on personal cell phones if a district phone has not been issued. "It's a matter of life or death"

N. Castetter - Hopewell the camera eye is cloudy. They did put in a tech ticket. Tech department is working on replacing cameras around the district.

### III. NEW BUSINESS

The Safety Committee Meeting was held at the Administration Office conference room.

T. McGinnis - A concern was brought up about when the back parking lot of the Middle School is fenced off will that block the fire exits? Staff is worried about "entrapment". S. Knoll will find out what type of fencing is being used and the accessibility to get away from the building.

N. Castetter - new AED machines have been installed in all the schools

T. Lentz - C. Kinslow reported that all the walk off mats throughout the school are curling up and kids are tripping over them. We will check with S. Faleski to find out if they need to be replaced.

T. Lentz - Door between rooms #113 & #109 does not have a lock. Shannon will be putting a lock on it in the next few days.

IV. ACCIDENT/INCIDENT REVIEW

V. RECOMMENDATION TO MANAGEMENT

VI. SAFETY TOPIC - Fall Home Maintenance

VII. NEXT MEETING - December 8, 2022

VIII. ADJOURNMENT - 9:20am